



St Peter and St Paul Catholic Voluntary Academy

St Peter and St Paul School is a vibrant Catholic Academy within the St Gilbert of Sempringham Catholic Academy Trust where each child is valued. We are committed to ensuring all members of our community have the opportunity to develop their potential and prepare them for life.

EXAM INVIGILATORS REQUIRED

£8.80 p/h including holiday allowance

SSPP is seeking to appoint new Exam Invigilators to assist with the running of internal and public examinations. This role is essential to the examination process by ensuring correct exam procedures are followed and tasks are completed according to regulations.

Applicants should be able to work as part of a team, have effective communication skills, be punctual and have excellent attention to detail and be flexible in your approach to work. You will be required to attend a training session which is usually held in March, but a further date may be available.

Previous experience of invigilation is not essential as training will be given.

The number of hours when work is available will vary according to the exam timetable. It is essential that applicants are available for exam sessions in May and June and any other exam sessions as required. Sessions are allocated across the invigilation team subject to availability.

Further details and an application form are on the Academy website www.sspp.lincs.sch.uk

We are strongly committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to undertake an Enhanced DBS check and a range of other recruitment checks.

Visits to the Academy are welcome. Applications will only be considered on the application forms available from the Academy website: www.sspp.lincs.sch.uk
If you wish to discuss the role please contact Mrs Hobson on 01522 871400.